

Thank you for your interest in participating in the HKILA Professional Awards 2021.

The Hong Kong Institute of Landscape Architects celebrates the works of landscape architects through recognition of their outstanding works in the HKILA Professional Awards. This competition accepts projects of all ranges from exceptional design to outstanding planning. Projects that raise the standards of landscape architecture, produce positive impacts to urban and natural environments, create more habitable places for people and other living organisms, and enhance our cultural identities and cohesiveness, shall be awarded.



GENERAL INFORMATION

- This online form must be completed, and receipt payment records must be uploaded no later than **12:00 noon, 20 September 2021**.
- Once we receive your nomination form, a Google drive folder will be created for you to upload the submission materials. All materials must be uploaded by **30 September 2021**.
- Only **Fellow or Professional Member** of the HKILA are eligible to submit a project for consideration.

IMPORTANT NOTES

1 Submission eligibility

Fellow or Professional Member of the HKILA are eligible to submit a project for consideration.

2 Submission Categories

There will be no defined awards category. Submissions will be evaluated on the basis of the landscape architect's contribution to the project.

Members can submit any number of projects / studies, and these may be situated in any geographic location. Submissions shall indicate clearly the full extent of the landscape works within the project.

Projects / studies must:

- have been undertaken by an HKILA Fellow or Professional member,
- have been completed / published / approved by relevant bodies within the last 7 years, and
- not have won an HKILA Award previously.

The member must ensure that expressed approval has been obtained from the client (suitably authorised representative of the client) for the use of information by HKILA in promoting the Awards Scheme, and are strongly recommended to get evidence of that approval in writing, before submission. The HKILA will accept no responsibility for any consequence arising out of the publication of submitted information.

3 Entry Requirements

All entries shall comprise:

- (a) a completed Registration Form
- (b) Project binder (for Judging) - a PDF compilation all in ONE Powerpoint (PPT) presentation of maximum 10 slides and a 2-minute video. These are the only documents that will be assessed by the Jury and must contain all information necessary for judging. The first page of the document must state the assigned submission number and the Project Title (the same as that stated in the Registration Form), together with the Project location. Participants names (landscape architect, client, team members and contractors) and logos MUST NOT be shown

anywhere in the document. The second page of the document should contain a Project Narrative which describes, in 500 words or less, the project and why it is award-worthy. This statement may be used in promotional materials if the project is selected for an award. Plans and/or drawings showing the project location, site context, the landscape architect's spatial understanding also required. The file name of the document should be 'HKILA Awards 2021-xxx (number assigned by the HKILA secretariat upon application)'

- (c) Images (for Publication & Exhibition) - Images with captions: Images should illustrate the process, design, strategies and desired outcomes of the projects. Images must relate effectively to the Project Narrative. Images should be of high resolution meant for publication and/or exhibition purposes. Project images must include site plan and location plan. Total number of images/drawings/photographs MUST not exceed ten (10). Brief captions of no more than 30 words each are to be placed at the bottom of each image. Images or drawings may be combined to form one image file. But the entrant is responsible for the readability of the captions and images. All images/photographs used in the Project binder must be placed as a copy in the Image folder (high resolution) in .jpg, raw, or tiff format; technical drawings can be .pdf format and each file size should not exceed 8MB. *HKILA members are responsible for obtaining copyrights for photographs to be published and reproduced by HKILA. HKILA will give appropriate credits when using photos, but will not assume responsibility for any copyrights or photography fees. HKILA retains the right to publish photos submitted in winning entries in any of its publications, or on the HKILA website, in promoting the awards programme, and in other products in conjunction with promoting landscape architecture. Images are for publication purposes only and will not be reviewed by the Jury.
- (d) Electronic boards (for Publication & Exhibition) - This folder is meant for publication and/or exhibition purposes. The boards should contain the project title, landscape architect and project team's names. To facilitate the printing of two-A1 boards for each project, participants are required to compose two layout boards. The two boards (each A1 size) may be displayed side by side in portrait format to form one A0 size composition. Printing resolution shall be of 300 dpi. Files MUST be in .pdf format. Members shall be required to print the boards and mount the boards on 5-6mm thick foam board when requested to do so.

4 Notes on Completing the Application Form

Project Title - should be the full title of the project as would appear on any award certificate.

Project Location - should be the general address of the project, such that the site might be readily located by the jurors.

Project Completion Date - approximate information, for general reference only.

Client / Owner - full individual / corporate / institutional name of the client body, noting specific department if applicable. The ultimate parent company should be named in the event that the project was undertaken via a project holding company.

Nominator - the HKILA Fellow or Professional Member.

Team Members - Where an award is made, the award certificate will bear the name of the Nominator. The names of other team members, i.e. other persons / firms / companies / organisations that were involved in the project, may also be added to the wording of the certificate (but these will be in a subordinate position on the certificate).

5 Jury and Adjudication

The Jury will be composed of local and international jurors of landscape architecture with distinction.

Awards will be adjudicated on the basis of landscape skill, innovation and contribution to the HKILA Landscape Awards Statement of Purpose

Submissions will be judged in terms of their landscape qualities under the following criteria:

- Originality / uniqueness / contribution to the landscape knowledge of the project area
- Complexity / difficulty / challenge with respect to site and project constraints
- Quality / richness of the experience of users of the landscape design
- Site specificity / respect of the existing environment, heritage and culture
- How well the design idea / intent has been executed / realised
- Logic in design thought / process, depth of analysis, clarity of presentation
- Practicality of the solution

6 Awards

Award of Excellence may be awarded to projects where the Jury considers such to be appropriate. A maximum of five awards may be given and the award details may be prescribed by the Jury on the basis of project achievements. The winning projects will receive two certificates for free and additional certificates will be charged for HK\$250.

7 Entry Fee

The fee for each entry shall be HK\$2500 per submission. Cheques for the appropriate fees are to be made payable to "The Hong Kong Institute of Landscape Architects" and attached to the Application Form.

8 Inquiries

Any inquiries relating to the Awards shall be directed to the HKILA Secretariat <secretariat@hkila.com>.