



# THE HONG KONG INSTITUTE OF LANDSCAPE ARCHITECTS

## CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

### PERSONAL RECORD SHEET

(1 April 2008 – 31 March 2009)

DATE OF ACTIVITY	NAME OF ACTIVITY	HOST OF ACTIVITY	TYPE OF ACTIVITY (1-8)*	LEVEL (1-3)**	CONTACT HOURS	POINTS ***	RUNNING TOTAL POINTS	NOTES
Examples:								<p><b>* Type of activity:</b>            1 – Practice, contract and law, etc.            2 – Technology and materials.            3 – Planning and design theory.            4 – Natural sciences &amp; environ'l mgt.            5 – Cultural landscape &amp; social issues.            6 – Community participation etc.            7 – Institute works (please specify post/task)            8 – Others (please specify)</p> <p><b>** Level of activity:</b>            Level 1 – Completion of a tertiary academic education either as a course leading to a qualification or having a defined curriculum leading to an examinable / assessable product.            Level 2 – Institute or professional organisation training courses, including conferences, seminars, workshop, colloquiums or certified training.            Level 3 – Skill enhancement or information gathering, including study tours, visiting exhibitions, attendance at public lectures, seminars, and professional representation on panels and working committees (including Institute committees and task forces).</p> <p><b>*** CPD Points:</b>            CPD points to be awarded according to level of activity:            Level 1 – 2.0 points per contact hour            Level 2 – 1.0 point per contact hour            Level 3 – 0.5 point per contact hour</p>
xx April 08	Half-day Seminar on Professional Indemnity Insurance	XXX Consulting Ltd	1	2	3	3	3	
xx May 08	Seminar on Green Roof Technology	GreenTech Co Ltd	2	2	2	2	5	
xx June 08	The Design of Chinese Gardens	Prof. XXX	3	2	2	2	7	
July 08	Book review posted on HKILA Newsletter No. xx	HKILA	8	3	6	3	10	
xx Sept 08	Visit URA public exhibition on Kwun Tong re- development	URA	6	3	2	1	11	
xx Nov 08	Engagement in Sichuen 5.12 Working Group representing HKILA	Development Bureau	7	3	10	5	16	
xx Dec 08	Green roof seminar	ArchSD Training	2	2	2	2	18	
xx March 09	WKCD public forum	WKCD Concern Group	5	3	4	2	20	
Dec 08 to March 09	Certified Arborist Training Programme	HKU SPACE	1/2/4	1	20	40	60	

(TO BE SUBMITTED TO HKILA UPON MEMBERSHIP RENEWAL)

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I DECLARE THAT ALL INFORMATION PROVIDED IN THIS PERSONAL RECORD SHEET IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE

NAME  XXXX XXXX XXXX  MEMBERSHIP NO.  M XXX  SIGNATURE  XXXXXXXXXXXXXXXXXXXXX  DATE:  18 April 2009